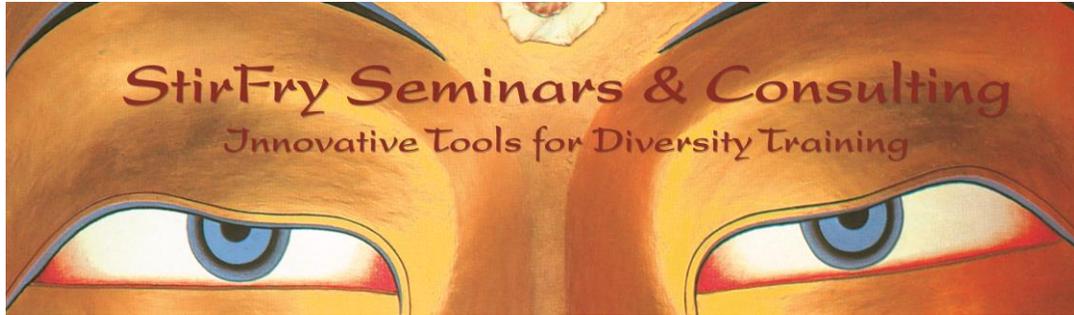


# MINDFUL FACILITATION INTERNSHIP TRAINING PROGRAM



The Mindful Facilitation Internship Training Program is an optional practicum experience offered to students who have successfully fulfilled all of the requirements of the one-year Mindful Facilitation Certificate program by StirFry Seminars & Consulting. The Internship Training Program option is intended for those who are interested in becoming a diversity facilitator specializing in Mindful Facilitation Techniques.

## INTERNSHIP TRAINING PROGRAM: AT A GLANCE

<b>Prerequisites</b>	<ul style="list-style-type: none"> <li>▪ Successful completion of the Mindful Facilitation Certificate Program requirements, including meeting attendance requirements of online hangouts and in-person Berkeley Retreats, submitting all required assignments, undergoing/passing all evaluations.</li> <li>▪ Submitting required Internship paperwork (registration form, etc.) and payment.</li> </ul>
<b>Commitment</b>	<ul style="list-style-type: none"> <li>▪ Interns will be assigned a Training Supervisor to work with throughout the training, with whom they will meet online monthly for 1.5 hours to discuss new proposals for obtaining practicum hours, preparations for the carry out of those hours, as well as to get feedback and guidance following each facilitation experience.</li> <li>▪ Interns will work with their Training Supervisors to earn 175 training hours in each the following key areas:  <b>(25 hours)</b> Facilitating Home Diversity Dialogues.  <b>(25 hours)</b> Co-Facilitating Online Google Hangouts with StirFry Seminars Staff.  <b>(125 hours)</b> Co-Facilitating In-Person Workshops with StirFry Seminars Staff.  <b>TOTAL: 175 Training Hours (to be completed within 1 year)</b></li> <li>▪ Facilitate Community Film Showings &amp; Diversity Dialogues of StirFry Seminars Films.</li> <li>▪ View and Become Familiar with All StirFry Seminars Films.</li> <li>▪ Performance Assessment.</li> </ul>
<b>Tuition &amp; Fees</b>	<ul style="list-style-type: none"> <li>▪ Tuition for the Internship Training Program is \$600/6 months. This equates to \$100/month and covers administrative costs as well as the cost of monthly supervision. If an Intern cannot complete their hours within 6 months, Interns can opt to sign up for additional time. Payment plans are available. There is an Application Fee of \$50 and a Performance Assessment fee of \$100.</li> <li>▪ Interns should not incur additional fees while obtaining practicum hours. For example, sites should be chosen that are free/donated (e.g.- churches, community centers) and do not have rental fees.</li> </ul>

## INTERNSHIP TRAINING PROGRAM BENEFITS

- Get individualized attention, feedback and support from Master Diversity Trainers
- Network with other professionals invested in diversity work
- Opportunities to gain practice facilitating trainings, film showings, workshops, online discussion groups and classes under the training supervision of a Master Diversity Trainer
- Opportunity to become a skilled, more competent and experienced diversity trainer/facilitator

**TO REGISTER: Visit [www.stirfryseminars.com/certification](http://www.stirfryseminars.com/certification)**

or contact Ellen Muhammad at [ellen@stirfryseminars.com](mailto:ellen@stirfryseminars.com), or call **510-204-8840 x103**



## Tuition & Fees for Mindful Facilitation Internship Training Program

<b>6 Month Supervision Fee</b>	<b>\$600</b> (\$100/ mo)
<b>One Time Application Fee</b>	<b>\$50</b>
<b>Performance Assessment Fee</b>	<b>\$100</b>

It is mandatory that the Intern register and pay for the program *at any point* that he/she is accumulating Internship hours because ***a Supervisor is required at all times throughout the Internship Training Program.*** A 50% deposit and Application Fee is required to secure your enrollment, although full tuition & fee payment is welcomed.

### Payment Options

There are TWO options for confirming your seat in the Internship Training Program

Please **EMAIL, FAX or MAIL** your completed registration form to the address below.

**FOR QUESTIONS:**

**Contact:** Ellen Muhammad, Phone: 510.204.8840 ext. 103  
**Email:** ellen@stirfryseminars.com  
**Fax:** 510.204.8572  
**Mail:** 2311 8th St. Berkeley, CA 94710

← Check here. **OPTION 1: I want to pay my tuition in full today.**

Enter Total Tuition → <i>(from sliding scale/see table above)</i>	\$600.00	<b>Payment Method:</b> <i>Tuition and application fee payments accepted by <u>check</u> or <u>credit card</u>.</i>
+ \$50 Application Fee	+ \$50.00	
+ <b>OPTIONAL AT THIS TIME</b> \$100 Performance Assessment Fee	+ \$100.00	
<b>TOTAL PAYMENT AUTHORIZED TODAY:</b> <i>(tuition plus the application fee and optional, at this time, performance assessment fee)</i>	= \$ _____	Check: _____ <i>(check number)</i> Please make checks payable to: <b>StirFry Seminars &amp; Consulting.</b>

or

<b>Credit Card Method:</b>	<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Amex	<b>Credit Card #</b>
<b>Exp. Date:</b>	<b>Billing Zip Code</b>	Please include the 3 or 4 digit number on the back of your card.
<b>Signature:</b>	<b>Name on Card:</b>	

Check box to indicate your understanding that an electronic (typed) signature has the same legal effect and can be enforced in the same way as a written signature.

I understand that if my payment for the Performance Assessment is deferred, it is due at the time of booking the assessment. I understand that all payments made are non-refundable and I am committed to pay any remaining balance due. I understand that in the case of a documented medical and/or other emergency, StirFry Seminars is willing to place my status "on hold" temporarily and that such circumstances will be determined on a case-by-case basis. If such an emergency takes place, I know that I am required to state my case in writing to StirFry Seminars and, together, we will agree to the terms and duration of the "hold." I know that it is mandatory that I register and pay for the program *at any point* that I am accumulating Internship hours because I understand that **a Training Supervisor is required at all times throughout the Internship Training Program.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Check box to indicate your understanding that an electronic (typed) signature has the same legal effect and can be enforced in the same way as a written signature.

**Trainee Understanding:**

- I understand that **a Training Supervisor is required at all times throughout the Internship Training Program.**
- I am an unpaid Intern learning group facilitation techniques, and I am not entitled to payment as such.
- This internship provides education and insights into facilitation models and approaches for my benefit, and not primarily that of StirFry Seminars & Consulting.
- My training of facilitation techniques does not displace StirFry Seminars & Consulting employees who perform this work.
- StirFry Seminars & Consulting does not derive any immediate advantage from my work as an employee; rather, they are providing educational services to me as an Intern.
- I am not guaranteed employment with StirFry Seminars & Consulting after concluding my internship in this program.
- Whereas aspects of this training I receive could possibly be offered through a vocational school, I am enrolling for the specific training opportunities that StirFry Seminars & Consulting provides.
- I understand through this training, that I am not applying for a job at StirFry Seminars & Consulting.
- I understand that as an Intern, I am not receiving any employee benefits.
- I understand that the training I receive may prepare me to provide facilitation services for other entities besides StirFry Seminars & Consulting.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Check box to indicate your understanding that an electronic (typed) signature has the same legal effect and can be enforced in the same way as a written signature.

**Check here.** **OPTION 2:** I want to put down the required deposit to secure my seat today. I understand that my credit card will be charged twice more: \$150 in two months (60 days) and a final payment of \$150 two months later (120 days), until the balance is paid in full.

Enter Required Deposit to be Paid Today →		<b>\$300.00</b> (of \$600)
+ \$50 Application Fee	+ \$50.00	<b>Payment Method:</b> <i>Only <u>credit card</u> payments will be accepted for installment plans.</i>
+ <b>OPTIONAL AT THIS TIME</b> \$100 Performance Assessment Fee	+ \$100.00	
<b>TOTAL PAYMENT AUTHORIZED TODAY:</b> <i>(deposit plus the application fee and optional, at this time, performance assessment fee)</i>	= \$ _____	

<b>Credit Card Method:</b>	Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Amex <input type="checkbox"/>	<b>Credit Card #</b>
<b>Exp. Date:</b>	<b>Billing Zip Code:</b>	Please include the 3 or 4 digit number on the back of your card.
<b>Signature:</b>	<b>Name on Card:</b>	

Check box to indicate your understanding that an electronic (typed) signature has the same legal effect and can be enforced in the same way as a written signature.

I want to put down the required deposit of \$300 to secure my seat today. I understand that my credit card will be charged twice more: \$150 in 2 months (60 days) and a final payment of \$150 two months later (120 days), until the balance is paid in full. I understand that I will be ineligible to participate in the program if the amount due is not paid within 30 days, for any reason, at any point in time (i.e. an expired credit card that does not go through). I understand that credit card payments are the only payment method accepted for Option 2 and that any changes to the credit card payment information I note on this form are my responsibility to communicate with StirFry Seminars to ensure timely payments. I understand that if my payment for the Performance Assessment is deferred, it is due at the time of booking the assessment. I also understand that all payments made are non-refundable and I am committed to pay any remaining balance due. I understand that in the case of a documented medical and/or other emergency, StirFry Seminars is willing to place my status "on hold" temporarily and that such circumstances will be determined on a case-by-case basis. If such an emergency takes place, I know that I am required to state my case in writing to StirFry Seminars and, together, we will agree to the terms and duration of the "hold." I know that it is mandatory that I register and pay for the program *at any point* that I am accumulating Internship hours because I understand that **a Training Supervisor is required at all times throughout the Internship Training Program.**

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